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FBIS-1379/86

19 FEB 1986

MEMORANDUM FOR: Director of Personnel

ATTENTION: Chief, Personnel Management &amp; Classification Division

THROUGH: Director of Security

FROM:   
Director, Foreign Broadcast Information Service

SUBJECT: Establishment of Security Officer Position

1. It has become apparent that FBIS needs to add a full-time Security Officer to its staffing, owing to a greatly increased workload in providing security support to all FBIS employees and its expanding 20 bureaus and units overseas. The new position should be filled by a Security Generalist on a rotational assignment. The incumbent should have very broad experience in both physical and personnel security, essential since FBIS is presently carrying out significantly enhanced physical security building programs overseas as protection against terrorism and to handle the myriad personnel security requirements generated by the different categories of employees used by FBIS overseas.

2. In consultation with  Deputy Director of Physical and Area Security, we have concluded that this position should be set at the GS-14 level so that an Office of Security careerist with the proper background can immediately satisfy the requirements of this position. A position description will be prepared for PMCD review as to grade. It is imperative, however, that a GS-14 officer be assigned initially to ensure that the enhanced security program is accomplished by an experienced security careerist.

3. Accordingly, I request that you concur in the establishment of a GS-14 Security Officer position in the Administrative Staff of the Foreign Broadcast Information Service. The Office of Security advises that it is prepared to fill this position as soon as possible. FBIS will include the security officer position in its memorandum to PMCD identifying 1986 position allocations.

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**SUBJECT:           Establishment of Security Officer Position**

**CONCUR:**

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**Director of Security**

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**Date**

**APPROVED:**

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**Director of Personnel**

\_\_\_\_\_  
**Date**

**DDS&T/FBIS/Admin**  **(10Feb86)**

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